

**LYMAN HALL H. S. VOCATIONAL AGRICULTURE BUILDING
COMMITTEE
TOWN OF WALLINGFORD
THURSDAY, JANUARY 14, 2010**

PROJECT: 148-0147 VA/N
LYMAN HALL H.S. – VOCATIONAL AGRICULTURE

A meeting of the Lyman Hall H. S. Vocational Agriculture Building Committee was held on Thursday, January 10, 2010 at Lyman Hall High School, Wallingford, Connecticut.

Seated from the Committee were Jim Vitali – Chairman, Frank Raucci – Vice Chair, Tom Vitali – Secretary, Vern Cleaves, Will Schultz, Marianne Lacy, Dave Golebiewski, Dave Bryant, Jane Amenta, Carla Roselli, Patrick Donnellon, and Valerie Ford. Also present were Jim Giuliano, CREC; Ross Mezzanotte, KBE.

Chairman Vitali called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES:

December 3, 2009 – Ms. Lacy made a motion to approve the Minutes of the December 3, 2009 meeting. The motion was seconded by Mr. Cleaves and passed unanimously.

An agenda was handed out by CREC.

Mr. Mezzanotte gave a progress report on construction. The Certificate of Occupancy was received on December 22, 2009. There are still some issues that the Fire Marshal has but the building is fully functional. Staff has a list of items that need to be addressed. Mr. Giuliano suggested that the list be given to Mr. Bryant who will pass it along to CREC and TSKP or KBE. He felt there should be a time frame for these issues as well, so they don't go on forever. If it goes on too long it would be questionable if the item was really a punch list item. Chairman Vitali put a date of February 1st, 2010 as a cutoff for staff to point out punch list items.

The change orders were discussed. Chairman Vitali indicated that the Change Order Subcommittee met and reviewed the change orders that are in front of the Building Committee this evening.

Change Order #25 – Bus loop drainage. The drain has been extended into the island. The total amount for Change Order #25 was \$61,210.61.

Change Order #28 – Underground drainage installed to tie in roof leaders to the underground drain. The total was \$42,655.46 for Change Order #28.

Change Order #35 – Solid surface tops at tub surrounds, etc. The total was \$8022.00

Change Order #37 – Undersize of counter modifications for clearance. The total was \$2771.30

Change Order #30 – Painting of the Aquiculture storage area. The total was \$10,619.64.

Change Order #29 – Altering stairs for Agriculture storage area. The total was \$5,600.92.

Change Order #40 – Additional conduit wiring. The total was \$14,248.08

Mr. Cleaves made a motion to approve the above-mentioned Change Orders. The motion was seconded by Mr. T. Vitali and passed unanimously.

The requisition for the month of December was for \$860,636.77.

Mr. Cleaves made a motion to approve the December progress payment to KBE in the amount of \$860,636.77. The motion was seconded by Ms. Lacy and passed unanimously.

Mr. Cleaves made a motion to approve the reduction in the retainage. The motion was seconded by Ms. Lacy and passed unanimously.

Mr. Giuliano recommended that before another retainage reduction is approved the punch list be signed off on.

Chairman Vitali discussed with Mr. Mezzanotti the swale that should be diverting the water to the watercourse on the site and not on to the paved area. Mr. Mezzanotte agreed with Chairman Vitali and that would be corrected in the spring.

Mr. Cleaves made a motion to have KBE include with their next request for reduction in retainage the status of: the punchlist from Arch/Eng., punchlist from Commissioning Agent, and guarantees/warranties/attic stock and must have Architect/Commissioning Agent provide estimate of remaining items on punchlist.

Mr. Giuliano is meeting with the Superintendent of Schools next Thursday to discuss the proper protocol for beginning the close out process.

Chairman Vitali brought up the issue of a dedication ceremony. Ms. Ford has been developing a list of guests. There was discussion about who should be included in the ceremony. Ms. Ford will be working through the details with Mary from Konover.

Mr. Giuliano stated that Mr. Schultz provided a list of FF&E items that were taken out of the original budget. Mr. Schultz would like to see some of these items put back into the budget. Those items total approximately \$450,000.

Mr. Cleaves made a motion to put items totaling approximately \$450,000 back into the budget as requested by Mr. Schultz. The motion was seconded by Ms. Ford and passed unanimously.

The Clerk of the Works has completed his job.

The plaque for the new building will be completed in approximately 3-4 weeks.

Chairman Vitali would like to see a report on the value of the Commissioning Agent. Mr. Mezzanotti stated that it is a very difficult service to put a value on because it is really a long-term return. Chairman Vitali would like to have something in writing for the BOE or for future Building Committees. There was discussion about who should right the letter.

The Committee briefly discussed some punchlist items and some more potential change orders.

The next meeting of the Building Committee is scheduled for February 4, 2010.

Mr. Cleaves made a motion to adjourn. The motion was seconded by Mr. Raucci and passed.

Respectfully submitted,

Sonja Vining, Recording Secretary
Lyman Hall H.S. Vocational Agriculture Building Committee