

TOWN OF WALLINGFORD, CONNECTICUT

SPECIAL TOWN COUNCIL MEETING

January 27, 2009

The following is a record of the minutes of a Special Meeting of the Wallingford Town Council held Tuesday, January 27, 2009 Robert Earley Auditorium of the Wallingford Town Hall. The Meeting was Called to Order at 6:04 P.M. Responding present to the Roll Call given by Town Council Secretary Sandra Weekes were Councilors Mike Brodinsky, Nick Economopoulos, Jerry Farrell, Jr., John LeTourneau, Robert F. Parisi, Rosemary Rascati and Michael Spiteri. Councilor Vincent F. Testa, Jr. arrived at the meeting at 6:08 P.M. Councilor Vincenzo M. DiNatale arrived at the meeting at 6:23 P.M. Mayor William W. Dickinson, Jr. and Town Attorney Janis Small were also present.

**1. Discussion of possible changes to the Purchasing Ordinance
- Chairman Mike Brodinsky**

Town Attorney Janis Small, speaking from her memo (*Appendix I*) to the Town Council, presented suggestions to the Ordinance Committee with respect to possible changes or amendments to the Purchasing Ordinance. She explained different methods of competitive selection that could be incorporated into the ordinance. The RFP for professional services was discussed along with school building construction bids, a Qualification-Based Selection Process and a disqualification process that could be developed. The Council was interested in the setting of the bid requirement threshold to possibly \$7,500. Attorney Small said the present threshold was set about four years ago and that it is not something that changes annually because it is set in the ordinance. The Town Council approves the amount of the threshold.

A new design of the bid waiver process could result in more RFPs and less bid waivers. She said that all of these fall within the Purchasing Ordinance and that the Council can set the structure of it with Council options. This structure could include pre-qualification, price, two envelopes and so on. They discussed situations where a vendor might be disqualified because they didn't perform properly or commit some wrongdoing that would prevent them from participating in the bidding process. By statute this process also includes a hearing process. Attorney Small said that she would do some more work on this in a draft and in speaking with the purchasing agent.

Since Wallingford has no schools that are active, the new Public Act concerning school building construction is at a low priority for consideration by the ordinance committee. Details of the QBS process and of RFPs were enumerated by giving examples.

MOTION

Mr. Farrell made a motion, seconded by Mr. Parisi, to adjourn the meeting. All Councilors present (9) voted Aye. The meeting adjourned at 6:33 P.M.

Respectfully submitted.

Sandra R. Weekes
Town Council Secretary

Meeting recorded by Sandra Weekes

Chairman, Mike Brodinsky

Date

Town Clerk, Barbara Kapi

Date